**Grants to Enhance and Advance Research (GEAR)**

**2019-2020 Pre-Proposal Form**

Applicants must submit **one PDF file** to nsm\_research@uh.edu **by 5:00 p.m. on Monday, November 11, 2019**. Pre-proposals submitted after this deadline will not be considered. Importantly, please review the DoR's guidelines for the FY2020 GEAR Program; only proposals that meet the criteria for awards, as stated in the guidelines, will be considered for funding.

1. **PRE-PROPOSAL COVER PAGE**
2. **PREVIOUS GEAR FUNDING**

State whether you have received any previous GEAR funding. If so, give the project title, award amount, and project start and end dates. Describe the outcome of the project, including proposals that were submitted as a result of the GEAR award. Include attachments if appropriate.

1. **PRE-PROPOSAL NARRATIVE**

 Limit to **two** 1.5-line-spaced, single-sided pages and at least 12-point font. The following outline should be used for the narrative portion of the application. Be concise.

* **Abstract.** Provide a brief, clear statement of the purpose and significance of the project.
* **Proposal Summary.** Summarize previous research in the field and emphasize the importance. Place the major focus of the proposal in proper context. Specify how the proposal will meet the purpose of the criteria of the GEAR program.
* **Related Internal and External Funding.** Summarize any prior internal and/or external funding that you have received for this area of research. Include project title, amount, sponsor, and project start and end dates.
* **Future Proposal Submissions.** List potential sponsors and when the proposals will be submitted.
* **Objectives and Expected Outcomes**. Summarize the targeted goals and expected outcomes of the project, keeping in mind the criteria for the awards.
1. **REFERENCES**

 No page limitation; references may be single-spaced.

1. **CURRICULUM VITAE**

 Include vitae for all professional personnel who will work on the project. Do not exceed two pages for each individual. The CV should indicate the total number of peer-reviewed publications and details of the five most significant for this research.

**VI.** **CURRENT AND PENDING SUPPORT**

 Provide a comprehensive list of both external and internal support.

**VII. BUDGET**

 Provide a budget for expenditure of the GEAR funds by general category. If you have start-up funding, you must provide additional justifications for the request for GEAR funds.

**VIII. APPENDIX (Optional)**

 Example: NIH study section reviews indicating the need for a pilot data.

**Cover Page (2019-2020)**

1. **COVER PAGE (detach and complete)**

|  |  |  |  |
| --- | --- | --- | --- |
| PI Name: |       | Employee ID#:  |       |
| Department: |       | College: |       |
| Email: |       | Phone: |       |
| Co-PI Name: |       | Employee ID#:  |       |
| Department: |       | College: |       |
| Email: |       | Phone: |       |
| Project Title: |       |
| Total FundsRequested: |       |
| **Does this proposal involve:** *(Double click the box and check all that apply and provide protocol number if applicable)*  |
| [ ]  Animals  | Protocol N: |
| [ ]  Biological Materials (rDNA, Cells, Microorganisms, Biological Toxins)  | Protocol N: |
| [ ]  Human Subjects  | Protocol N: |
| [ ]  Radioisotopes/Lasers/X-Rays  | Registration/Sub-license: |

**SIGNATURES**

|  |  |
| --- | --- |
|  |  |
| **Principal Investigator(s)** |  |
|  |  |
|  |  |
| **Date** |  |

1. **PREVIOUS GEAR FUNDING**
2. **pre-proposal narrative**

**Limit to two double-spaced, single-sided pages and at least 12-point font. Be concise.**

1. **REFERENCES**
2. **CURRICULUM VITAE**

**Include vitae for all professional personnel who will work on the project (2 pages max for each). Indicate total number of peer-reviewed publications and the 5 most significant for this research.**

1. **CURRENT AND PENDING SUPPORT**
2. **BUDGET**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Funds Requested** | **Other****Funds** | **Total** |
| SALARIES & WAGES(identify function) |  |  |  |
| Faculty Salaries  |  |  |  |
| Research Assistants |  |  |  |
| Student Wages |  |  |  |
| Non-Student Wages |  |  |  |
|  |  |  |  |
| FRINGE BENEFITS |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| MAINTENANCE & OPERATION(e.g . chemicals, supplies, services, copying, postage) |  |  |  |
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|  |  |  |  |
|  |  |  |  |
| TRAVEL(may be subject to State of Texas guidelines) |  |  |  |
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|  |  |  |  |
|  |  |  |  |
| Equipment(specify items over $1,000 each) |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **TOTAL PROJECT COST** |  |  |  |

**BUDGET JUSTIFICATION:** (Justify all costs other than Principal Investigator salary)

1. **APPENDIX (OPTIONAL)**

**Example: NIH study section reviews indicating the need for pilot data.**